



**Spelthorne
Borough Council**

Council Meeting
Thursday, 17 July 2025



9 July 2025

Please reply to:

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To the Councillors of Spelthorne Borough Council

I hereby summon you to attend a meeting of the Council to be held at The Council's Offices, Knowle Green, Staines-upon-Thames on **Thursday, 17 July 2025** commencing at **7.00 pm** for the transaction of the following business.

Daniel Mouawad
Chief Executive

Councillors are encouraged to wear their badge of past office at the Council meeting.

Councillors are reminded to notify Committee Services of any Gifts and Hospitality offered to you since the last Council meeting so that these may be entered in the Gifts and Hospitality Declaration book.

AGENDA

Description	Page nos.
1. Apologies for absence To receive any apologies for non-attendance.	
2. Minutes To confirm as a correct record the minutes of the Council meeting held on 22 May 2025.	7 - 18
3. Disclosures of Interest To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for Members.	
4. Announcements from the Mayor To receive any announcements from the Mayor.	
5. Announcements from the Leader To receive any announcements from the Leader.	
6. Announcements from the Chief Executive To receive any announcements from the Chief Executive.	
7. Questions from members of the public The Leader, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 13.	
8. Changes to the Allocation of Seats for Committees Following the Ashford Town By-election, Council is asked to approve the revised: 1. Representation of the different political groups on Committees (8a) 2. Members to Committees (8b); and 3. Chairs and Vice-chairs to Committees (8c) a) Allocation of Seats on Committees Pursuant to Section 15 of the Local Government and Housing Act 1989, Council is asked to agree the representation of the different political groups on Committees.	

To follow

b) Appointments of Members to Committees

In accordance with the Council's Constitution, to appoint the members to serve on the Committees

To follow

c) Appointment of Chairs and Vice-Chairs

In accordance with the Council's Constitution, to appoint the Chairs and Vice-Chairs to serve on the Committees.

To follow

9. Second Home Council Tax Premium

Council is asked to approve the application of a Council Tax Premium of 100% in respect of second homes with effect from 01 April 2027. 19 - 30

10. Counter Fraud, Bribery and Corruption Strategy

Council is asked to: 31 - 48

1. Acknowledge the annual review of the Council's Counter Fraud, Bribery and Corruption Strategy; and
2. Approve the update of the Council's Constitution with the revised Counter Fraud, Bribery and Corruption Strategy.

11. Recruitment of Independent Member of the Audit Committee

To finalise the recommendation to Council for the appointment of a second Independent Member of the Audit Committee. To Follow

Report to follow.

12. Amendments to the Constitution

Council is asked to approve the proposed changes to the Constitution as set out in the report. 49 - 84

13. Amendments to the Constitution – New Protocol on Members Relations

Council is asked to adopt the protocol on relations between members as part of the Council's Constitution. 85 - 96

14. Reports from the Committee Chairs

To receive and agree the reports from the Committee Chairs. 97 - 112

Report of the Audit Committee on 10 July 2025 will follow.

15. Motions

To receive any motions from Councillors in accordance with Standing Order 16. 113 - 114

One motion was received for this Council meeting (as attached).

16. General questions

The Leader, or their nominee, to answer questions from Councillors on matters affecting the Borough, in accordance with Standing Order 14.